

Board Agenda



Location:	CEO Meeting Room Level 3 Hockin Building Waikato Hospital Pembroke Street HAMILTON		
Date:	24 April 2019	Time:	11.30am

Board Members	Ms S Webb (Chair) Professor M Wilson (Deputy Chair) Ms S Christie Ms C Beavis Mr M Gallagher Mrs MA Gill Ms T Hodges Mr D Macpherson Mrs P Mahood Ms S Mariu Dr C Wade
In Attendance	Ms T Thompson-Evans, Chair Iwi Maori Council Mr D Wright, Interim Chief Executive

Next Meeting Date:	22 May 2019	
Contact Details:	Phone: 07 834 3622	Facsimile: 07 839 8680
	www.waikatodhb.health.nz	

Our Vision: **Healthy People. Excellent Care**

Our Values:

People at heart – **Te iwi Ngakaunui**
Give and earn respect – **Whakamana**
Listen to me talk to me – **Whakarongo**

Fair play – **Mauri Pai**
Growing the good – **Whakapakari**
Stronger together – **Kotahitanga**

Board Agenda



Item

1. **APOLOGIES**
2. **INTERESTS**
 - 2.1 [Schedule of Interests](#)
 - 2.2 Conflicts Related to Items on the Agenda
3. **MINUTES AND BOARD MATTERS**
 - 3.1 [Board Minutes: 27 March 2019](#)

NEXT MEETING: 22 May 2019

Board Agenda



RESOLUTION TO EXCLUDE THE PUBLIC NEW ZEALAND PUBLIC HEALTH AND DISABILITY ACT 2000

THAT:

- (1) The public is excluded from the following part of the proceedings of this meeting, namely:
- Item 4: Waikato District Health Board Minutes for confirmation: Wednesday 27 March 2019 (Items taken with the public excluded)
 - Item 5: CEO Performance Review Committee – Public Excluded
 - 5.1 Minutes of Wednesday 13 March 2019 (All Items) to be received
 - 5.2 Acting Chief Executive Appointment
 - Item 6: Code of Conduct Complaint Against Board Chair and Interim Chief Executive – Public Excluded
 - Item 7: Feedback from Resource Review Committee Meeting 23 April 2019 – Public Excluded
 - Item 8: Waikato DHB Response to Health Minister’s Letter of 16 April 2019 – Public Excluded
- (2) This resolution is made in reliance on Clause 32 of Schedule 3 of the NZ Public Health & Disability Act 2000 in that the public conduct of the whole or the relevant part of the meeting would likely result in the disclosure of information for which good reason for withholding exists under sections 6, 7 or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982.
- (3) Pursuant to Clause 33 (1) of Schedule 3 of the NZ Public Health & Disability Act 2000 the general subject of each matter to be considered while the public is excluded, and the reason for passing this resolution in relation to each matter, are as follows:

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	SECTION OF THE ACT
Item 4: Board Minutes 27 March 2019 – Public Excluded	Items to be adopted/confirmed/received were taken with the public excluded	As shown on resolution to exclude the public in minutes
Item 5: CEO Performance Review Committee – Public Excluded 5.1: Minutes 13 March 2019 5.2: Appointment of Acting Chief Executive	Items to be adopted/confirmed/received were taken with the public excluded Negotiation will be required	As shown on resolution to exclude the public in minutes Section 9(2)(j)
Item 6: Code of Conduct Complaint – Public Excluded	Negotiation will be required	Section 9(2)(j)
Item 7: Feedback on the Resource Review project – Public Excluded	Negotiation will be required	Section 9(2)(j)

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Item 8: Response to Health Minister – Public Excluded	Negotiation will be required	Section 9(2)(j)
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- (4) Pursuant to clause 33(3) of the NZ Public Health & Disability Act 2000 Ms Te Pora Thompson-Evans who is the Chair of the Iwi Maori Council is permitted to remain after the public have been excluded because of her knowledge of the aspirations of Maori in the Waikato that is relevant to all matters taken with the public excluded.
- (5) Pursuant to clause 33(5) of the NZ Public Health & Disability Act 2000 Ms Te Pora Thompson-Evans must not disclose to anyone not present at the meeting while the public is excluded any information she becomes aware of only at the meeting while the public is excluded and she is present.

Board Agenda



Item

4. **WAIKATO DISTRICT HEALTH BOARD MINUTES OF 27 MARCH 2019 – TO BE CONFIRMED: ITEMS TAKEN WITH THE PUBLIC EXCLUDED**
5. **CEO PERFORMANCE REVIEW COMMITTEE**
 - 5.1 **MINUTES OF 13 MARCH 2019 – TO BE RECEIVED: ITEMS TAKEN WITH THE PUBLIC EXCLUDED**
 - 5.2 **ACTING CHIEF EXECUTIVE APPOINTMENT – PUBLIC EXCLUDED**
6. **CODE OF CONDUCT COMPLAINT AGAINST BOARD CHAIR AND INTERIM CHIEF EXECUTIVE – PUBLIC EXCLUDED**
7. **FEEDBACK FROM RESOURCE REVIEW COMMITTEE MEETING 23 APRIL 2019 – PUBLIC EXCLUDED**
8. **WAIKATO DHB RESPONSE TO HEALTH MINISTER’S LETTER OF 16 APRIL 2019 – PUBLIC EXCLUDED**

RE-ADMITTANCE OF THE PUBLIC

THAT:

- (1) The Public Is Re-Admitted.
- (2) The Executive is delegated authority after the meeting to determine which items should be made publicly available for the purposes of publicity or implementation.

Apologies.



Interests

SCHEDULE OF INTERESTS AS UPDATED BY BOARD MEMBERS TO APRIL 2019

Sally Webb

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Chair and Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Chief Executive Performance Review Committee, Waikato DHB	Non-Pecuniary	None	
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Audit & Corporate Risk Management Committee, Waikato DHB	Non-Pecuniary	None	
Member, Sustainability Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Bay of Plenty DHB	TBA	TBA	
Member, Capital Investment Committee	TBA	TBA	
Director, SallyW Ltd	TBA	TBA	

Crystal Beavis

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Deputy Chair, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Chief Executive Performance Review Committee, Waikato DHB	Non-Pecuniary	None	
Director, Bridger Beavis & Associates Ltd, management consultancy	Non-Pecuniary	None	
Director, Strategic Lighting Partners Ltd, management consultancy	Non-Pecuniary	None	
Life member, Diabetes Youth NZ Inc	Non-Pecuniary	Perceived	
Trustee, several Family Trusts	Non-Pecuniary	None	
Employee, Waikato District Council	Pecuniary	None	

Sally Christie

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Chair, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Thames Coromandel District Council	TBA	TBA	
Partner, employee of Workwise	Pecuniary	Potential	

Note 1: Interests listed in every agenda.

Note 2: Members required to detail any conflicts applicable to each meeting.

Board Agenda for 24 April 2019 (public) - Interests

Martin Gallagher

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Audit & Corporate Risk Management Committee, Waikato DHB	Non-Pecuniary	None	
Member, Chief Executive Performance Review Committee, Waikato DHB	Non-Pecuniary	None	
Deputy Mayor, Hamilton City Council	Pecuniary	Perceived	
Board member Parent to Parent NZ (Inc), also provider of the Altogether Autism service	Pecuniary	Potential	
Trustee, Waikato Community Broadcasters Charitable Trust	Non-Pecuniary	Perceived	
Wife employed by Wintec (contracts with Waikato DHB)	Pecuniary	Potential	
Member, Hospital Advisory Committee, Lakes DHB	Pecuniary	Potential	

Mary Anne Gill

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Sustainability Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Chief Executive Performance Review Committee, Waikato DHB	Non-Pecuniary	None	
Employee, Life Unlimited Charitable Trust	Pecuniary	Perceived	
Member, Public Health Advisory Committee, Bay of Plenty DHB	Pecuniary	Potential	
Member, Disability Support Advisory Committee, Bay of Plenty DHB	Pecuniary	Potential	
Member, Health Strategic Committee, Bay of Plenty DHB	Pecuniary	Potential	

Tania Hodges

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Chair, Maori Strategic Committee, Waikato DHB	Non-Pecuniary	None	
Deputy Chair, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Chief Executive Performance Review Committee, Waikato DHB	Non-Pecuniary	None	
Member, Iwi Maori Council, Waikato DHB	Non-Pecuniary	None	
Director/Shareholder, Digital Indigenous.com Ltd (contracts with Ministry of Health and other Government entities)	Pecuniary	Potential	

Note 1: Interests listed in every agenda.

Note 2: Members required to detail any conflicts applicable to each meeting.

Board Agenda for 24 April 2019 (public) - Interests

Dave Macpherson

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Hospitals Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Audit & Corporate Risk Management Committee, Waikato DHB	Non-Pecuniary	None	
Member, Maori Strategic Committee, Waikato DHB	Non-Pecuniary	None	
Councillor, Hamilton City Council	Pecuniary	Perceived	
Deputy Chair, Waikato Regional Passenger Transport Committee	Non-Pecuniary	Potential	
Member, Waikato Regional Transport Committee	Non-pecuniary	Potential	
Member, Future Proof Joint Council Committee	Non-pecuniary	None	
Partner is an occasional contractor to Waikato DHB in “Creating our Futures”	TBA	Potential	

Pippa Mahood

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Iwi Maori Council, Waikato DHB	Non-Pecuniary	None	
Chair, Waikato Health Trust	Non-Pecuniary	None	
Life Member, Hospice Waikato	TBA	Perceived	
Member, Institute of Healthy Aging Governance Group	TBA	Perceived	
Board member, WaiBOP Football Association	TBA	Perceived	
Husband retired respiratory consultant at Waikato Hospital	Non-Pecuniary	None	
Member, Community and Public Health Committee, Lakes DHB	Pecuniary	Potential	
Member, Disability Support Advisory Committee, Lakes DHB	Pecuniary	Potential	
Member/DHB Representative, Waikato Regional Plan Leadership Group			

Sharon Mariu

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Chair, Audit & Corporate Risk Management Committee, Waikato DHB	Non-Pecuniary	None	
Chair, Sustainability Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Director/Shareholder, Register Specialists Ltd	Pecuniary	Perceived	
Director/Shareholder, Asher Business Services Ltd	Pecuniary	Perceived	
Director, Hautu-Rangipo Whenua Ltd	Pecuniary	Perceived	

Note 1: Interests listed in every agenda.

Note 2: Members required to detail any conflicts applicable to each meeting.

Board Agenda for 24 April 2019 (public) - Interests

Owner, Chartered Accountant in Public Practice	Pecuniary	Perceived
Daughter is an employee of Puna Chambers Law Firm, Hamilton	Non-Pecuniary	Potential
Daughter is an employee of Deloitte, Hamilton	Non-Pecuniary	Potential

Clyde Wade
Interest

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2
Chair, Community and Public Health Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Deputy Chair, Audit & Corporate Risk Management Committee, Waikato DHB	Non-Pecuniary	None	
Member, Maori Strategic Committee, Waikato DHB	Non-Pecuniary	None	
Member, Sustainability Advisory Committee, Waikato DHB	Non-Pecuniary	None	
Member, Board of Clinical Governance, Waikato DHB	Non-Pecuniary	None	
Shareholder, Midland Cardiovascular Services	Pecuniary	Potential	
Trustee, Waikato Health Memorabilia Trust	Non-Pecuniary	Potential	
Trustee, Waikato Heart Trust	Non-Pecuniary	Potential	
Trustee, Waikato Cardiology Charitable Trust	Non-Pecuniary	Potential	
Patron, Zipper Club of New Zealand	Non-Pecuniary	Potential	
Emeritus Consultant Cardiologist, Waikato DHB	Non-Pecuniary	Perceived	
Cardiology Advisor, Health & Disability Commission	Pecuniary	Potential	Will not be taking any cases involving Waikato DHB
Fellow Royal Australasian College of Physicians	Non-Pecuniary	Perceived	
Occasional Cardiology consulting	Pecuniary	Potential	
Member, Hospital Advisory Committee, Bay of Plenty DHB	Pecuniary	Potential	
Son, employee of Waikato DHB	Non-Pecuniary	Potential	

Professor Margaret Wilson
Interest

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Board member, Waikato DHB	Non-Pecuniary	None	Refer Notes 1 and 2

Note 1: Interests listed in every agenda.

Note 2: Members required to detail any conflicts applicable to each meeting.

SCHEDULE OF INTERESTS FOR CHAIR IWI MAORI COUNCIL AS STANDING ATTENDEE AT BOARD

Te Pora Thompson-Evans

Interest	Nature of Interest <i>(Pecuniary/Non-Pecuniary)</i>	Type of Conflict <i>(Actual/Potential/Perceived/None)</i>	Mitigating Actions <i>(Agreed approach to manage Risks)</i>
Member, Community and Public Health Advisory Committee, Waikato DHB Member, Iwi Maori Council Representative for Waikato-Tainui, Waikato DHB Iwi: Ngāti Hauā Member, Te Whakakitenga o Waikato Trustee, Ngāti Hauā Iwi Trust Trustee, Tumuaki Endowment Charitable Trust Director, Whai Manawa Limited Director/Shareholder, 7 Eight 12 Limited	Non-Pecuniary	None	Refer Notes 1 and 2

Note 1: Interests listed in every agenda.

Note 2: Members required to detail any conflicts applicable to each meeting.

Conflicts related to items on the agenda.



Minutes and Board Matters



WAIKATO DISTRICT HEALTH BOARD

Minutes of the Board Meeting held on Wednesday 27 March 2019 at 1.00pm in the Board Room, Hockin Building at Waikato Hospital

Present: Prof M Wilson (Acting and Deputy Chair)
Ms C Beavis
Ms S Christie
Mr M Gallagher
Ms M A Gill
Ms T Hodges
Mr D Macpherson
Mrs P Mahood
Ms S Mariu
Dr C Wade

In Attendance: Ms T Thompson-Evans (Chair, Iwi Maori Council)
Mr K Whelan (Crown Monitor)
Mr D Wright (Interim Chief Executive)
Mr N Hablous (Executive Director, Chief Executive's Office)
Ms T Maloney (Executive Director, Strategy, Funding and Public Health)
Dr R Tapsell (Director of Clinical Services, Mental Health and Addictions Service)
Ms S Hayward (Chief Nursing and Midwifery Officer)
Mr R Dunham (Interim Chief Operating Officer)
Ms L Aydon (Executive Director, Public Affairs)
Ms G Sewell (Executive Director, Human Resources and Organisational Development)
Dr G Hopgood (Chief Medical Officer)
Ms L Elliott (Executive Director, Maori Health)
Mr C Cardwell (Executive Director, Facilities and Business)
Mr A McCurdie (Chief Financial Officer)
Ms C Gardner (General Counsel)

ITEM 1: APOLOGIES FOR ABSENCE

The apologies for Ms S Webb, Board Chair, were received.

ITEM 2: INTERESTS

2.1 Register of Interests

No changes to the Register of Interests were noted.



2.2 Interest Related to Items on the Agenda

No conflicts of interest were foreshadowed in respect of items on the current agenda. There would be an opportunity at the beginning of each item for members to declare their conflicts of interest.

ITEM 3: MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING

3.1 Waikato District Health Board Minutes: 27 February 2019

**Resolved
THAT**

The part of the minutes of a meeting of the Waikato District Health Board held on 27 February 2019 taken with the public present were confirmed as a true and accurate record.

3.2 Waikato District Health Board Minutes: 13 March 2019

**Resolved
THAT**

The part of the minutes of a meeting of the Waikato District Health Board held on 13 March 2019 taken with the public present were confirmed as a true and accurate record.

3.3 Waikato District Health Board Minutes: 18 March 2019

**Resolved
THAT**

The part of the minutes of a meeting of the Waikato District Health Board held on 18 March 2019 taken with the public present were confirmed as a true and accurate record.

3.4 Committee Minutes

3.4.1 Iwi Māori Council (draft): 7 March 2019

The Iwi Maori Council Chair highlighted three areas:

- The involvement of IMC in the Adult Mental Health design subcommittee group.
- IMC's request for item on the April Board agenda regarding the programme and outcomes for the May joint hui.
- IMC have requested a paper from Counties Manukau DHB Maori Health team on Maori equity with the intention of discussing this paper at the May joint hui.

**Resolved
THAT**

The Board received the draft minutes of the Iwi Maori Council meeting held on 7 March 2019.



3.4.2 Maori Strategic Committee (draft): 20 March 2019

The Committee Chair highlighted:

- A priorities workshop was held with agreement that focus be given to the first 1000 days, Smokefree 2025 and healthy eating. Noted this would be considered within the DHB's prioritisation process.
- Te Ora Maori Medical Practitioners Association are writing to the Ministry of Health about the national bowel screening programme and lowering the age for Maori to be screened. It was noted that Waikato DHB supports Te Ora's letter and would also consider running its own bowel screening programme for Maori (at an appropriate age group) should the Ministry's response be negative.

**Resolved
THAT**

The Board received the draft minutes of the Maori Strategic Committee meeting held on 20 March 2019.

ITEM 4: INTERIM CHIEF EXECUTIVE REPORT

Mr D Wright presented this item.

The report was taken as read.

Of note:

- The Board acknowledged Ms M Chrystall's work and contribution to the DHB and wished her the best for the future. A letter of thanks would be sent to Ms Chrystall.
- Updates would be provided through the Chief Executive's report on planning and discussions with Counties Manukau DHB regarding the future of North Waikato health services.

**Resolved
THAT**

The Board received the report.

ITEM 5: QUALITY AND PATIENT SAFETY REPORT

No report this month.

ITEM 6: FINANCIAL PERFORMANCE MONITORING

6.1 Finance Report

Mr A McCurdie presented this item.

The financial results summary for the month of February 2019 was presented to the Board. The report was taken as read.



Management noted:

- A \$1.7m unfavourable result in IDF revenue mostly as a consequence of the strike action that has been occurring.
- The high risk that the DHB will not achieve its planned year end result.

**Resolved
THAT**

The Board received the Finance report for February 2019.

ITEM 7: HEALTH TARGETS

Ms T Maloney and Mr R Dunham presented this item.

The Health Targets report was submitted for the Board's information.

Of note:

- Discussions are continuing between the Ministry of Health and DHBs on a new set of national performance measures focused on population health outcomes.
- Ministry of Health has identified that census data is flawed and is working on this. DHBs await a final response from them.

Faster Cancer Treatment

- This target continues to be met and is also a Midland-wide performance indicator.

Shorter Stays in Emergency Department

- Achieving this target remains a concern and is being closely monitored.
- There are a number of initiatives and processes in place, as well as an intensive change management programme, to support improved performance and meeting the target going forward.

Help for Smokers to Quit

- Primary care is not achieving this target.
- The DHB holds regular performance meetings with PHOs where issues are raised but it can be difficult to influence performance when not working directly with practices.
- Agreement has been reached with PHOs to audit the management of Maori males who are a high risk of vascular disease. This audit will be completed by the end of June and will help to refocus the work around smoking.

Increased Immunisation

- The DHB is considering a more comprehensive approach to its immunisation strategy including a specific Maori immunisation plan. Details will be provided to a future Board meeting.



**Resolved
THAT**

The Board received the report.

ITEM 8: HEALTH AND SAFETY

Ms G Sewel presented this item.

The report was taken as read.

The Board requested the following areas be included in the next Health and Safety report:

- A briefing on the Influenza Vaccination programme (eg. process, uptake).
- The framework for managing serious incidents.

**Resolved
THAT**

The Board received the report.

ITEM 9: SERVICE PERFORMANCE MONITORING

9.1 Interim Chief Operating Officer

Mr R Dunham presented this item.

The paper was taken as read:

The following areas were highlighted:

- Clinical Governance – the importance within hospital operations to have a balance of clinical and managerial governance and for this to be reflected at all workforce levels. The Board of Clinical Governance is in abeyance but clinical governance within the DHB is active and progressing.
- A proposal on extending the hours of Mental Health nurse resource in ED will be submitted to a future board meeting.
- Management is relooking at staffing levels at rural hospitals to ensure training qualifications and standards are fit for purpose.
- Outsourcing – the DHB needs to take a strategic approach to capacity constraints and addressing capacity through improvements or investment and to use outsourcing costs to get capacity back in the hospital.
- Regional Diabetic Service, Clarence Street Hamilton – a solution to the building lease and capacity issues is forthcoming.
- Regional Services – Waikato DHB provides regional services in a number of areas and is looking at opportunities to encourage Midland DHBs to increase their capacity so that the volume of patients from their districts to Waikato Hospital reduces in areas such as dialysis and cathlab.



Resolved

THAT

The Board received the report.

9.2 Facilities and Business

Refer agenda item 18.

9.3 IS Performance Monitoring (due in April)

9.4 Chief Data Officer Directorate (due in April)

9.5 Strategy, Funding and Public Health (due in April)

9.6 HR and Organisational Development Service (due in May)

9.7 Mental Health and Addictions Service (due in May)

ITEM 10: PROFESSIONAL ADVISORY REPORTS

10.1 Chief Medical Officer

Dr G Hopgood presented this item.

The report was taken as read with the Chief Medical Officer providing further explanation on staff engagement with the activities related to the Cognitive Institute programme, the approach and vision for clinical governance, the management of risks related to acknowledged results and the review of cardiac services.

Resolved

THAT

The Board received the report.

10.2 Chief Nursing and Midwifery Officer

Report to be submitted to the April board agenda.

10.3 Chief Advisor Allied Health, Scientific and Technical

Report to be submitted to the May board agenda.

ITEM 11: DECISION REPORTS

11.1 Equity Focussed Reporting

Report to be submitted to the April board agenda.

11.2 Strategic Direction For Our People

Ms G Sewell presented this item.

A paper on Waikato DHB's "Strategic Direction for our People" was submitted for the Board's consideration. The paper was taken as read.



Ms Sewell provided comment on the current HR operational model and moving to a new partnering, business focused approach where “people are at the heart of everything we do”.

The Board were keen to see measures of success developed and for the HR strategy to be expanded to the whole region and not specifically for hospital services.

It was noted that detailed work would commence to understand existing streams of work and work the Strategic Direction or our People requires so that resources could be prioritised into the right activities and decisions made on what should continue, start, or be stopped. From there KPIs and works plans would be developed.

The Chair of Iwi Maori Council advised that the Strategic Direction for our People document would be discussed at the next IMC meeting.

**Resolved
THAT**

The Board:

- 1) Approved Waikato DHB’s Strategic Director for Our People.
- 2) Requested update reports on progress.

11.3 Waikato DHB Draft Annual Plan 2019/20 and Statement of Intent 2019/22

Ms T Maloney presented this item.

The draft Waikato DHB Annual Plan and Statement of Intent was submitted for the Board’s consideration. The paper was taken as read.

These documents are a work in progress and since submitting to the Board agenda more work had occurred on the content. Discussions will continue within the DHB before a final draft is submitted to the Ministry of Health.

The Board requested a statement on the issues Waikato DHB is facing, including financial pressures, be included in the introductory section of the annual plan and that more “forceful language” be used.

**Resolved
THAT**

The Board received the draft Annual Plan 2019/20 and Statement of Intent 2019/22.

11.4 Health System Plan – Goals, Actions and Activities

Ms T Maloney presented this item.

The paper was taken as read.

It was noted that consultation on the Health System Plan (which is a 10 year plan) will commence in April for four weeks with the next iteration to be submitted to the May Board agenda.



**Resolved
THAT**

The Board approved the goals, actions, activities and enablers for the draft Health System Plan to be consulted on from April 2019.

ITEM 12: SIGNIFICANT PROGRAMMES/PROJECTS

12.1 Creating our Futures

Dr R Tapsell presented this item.

An update on the Creating our Futures programme was submitted for the Board's information. The paper was taken as read.

Of note:

- Discussions are underway to confirm the joined up governance structure between Creating our Futures and Te Pae Tawhiti. This will enable a whole of system approach to planning and governance across the mental health and addictions system of care.
- A further paper will be submitted to the Board on strategic direction for service provision and associated investment programme.
- The Me Koorero Taatou presentation would be given at the April Board meeting.

**Resolved
THAT**

The Board received the report.

12.2 Mental Health and Addictions System Plan

Ms T Maloney presented this item.

The paper was taken as read.

Of note:

- A map of current investment across all services and localities will be completed. This will identify current service gaps and inform investment priorities.
- A Strategic Direction document, including investment priorities, will be submitted to the May board agenda.

**Resolved
THAT**

The Board received the report.

12.3 CBD Accommodation Project

Refer agenda item 4.



12.4 Regional eSPACE Programme

Report to be submitted to the May board agenda.

12.5 National Oracle System

Report to be submitted to the May board agenda.

ITEM 13: PAPERS FOR INFORMATION

13.1 Employee Survey 2018

Ms G Sewell presented this item.

The results of the 2018 employee survey were submitted for the Board's information. The paper was taken as read.

Management advised that a series of Roadshows had been conducted to present the survey results to staff and to gather their views on initiatives they wish to see implemented. This information is being analysed and an action plan developed. There will be further roadshows later in the year with an update on progress submitted to the Board.

**Resolved
THAT**

The Board received the report.

ITEM 14: PRESENTATIONS

14.1 Hauraki PHO General Practices

Hauraki PHO GPs from four practices, led by Dr A Minett, addressed the Board. Staff involved in the management and organisation of Hauraki PHO were also in attendance.

Dr Minett's address (on behalf of the 19 practices exiting Hauraki PHO) covered:

- The reasons 19 practices were leaving the PHO.
- Discussions held with other PHOs and why moving to one of these organisations was not suitable.
- Lack of confidence in a DHB operated PHO as an interim arrangement.
- A request that the Waikato DHB Board support and contract to a newly formed organisation, He Tangata PHO Trust.

Waikato DHB Board members sought clarification on:

- The relationship status between the Hauraki PHO Board and exiting practices.
- The definition of a transparent and democratic partnership.
- The loss of jobs and services.
- What a treaty based partnership meant.



A staff member from Hauraki PHO read a letter addressed to the Ministry of Health, Hauraki PHO Board and Waikato DHB which sought clarity on the future of Hauraki PHO, and a request that these three organisations meet with the employees of Hauraki PHO.

Resolved

THAT

The Board received the verbal addresses.

ITEM 15: BOARD MEMBER ITEMS

15.1 Living Wage

Ms G Sewell presented this item.

An options paper was submitted for the Board's consideration. The paper was taken as read.

Resolved

THAT

The Board:

- 1) Received the report.
- 2) Approved the Supportive Employment option to move into planning and implementation.
- 3) Noted that updates on progress would be provided.

NEXT MEETING

The next meeting is to be held on Wednesday 24 April 2019 commencing at 1.00pm in the Board Room, Hockin Building, Waiora Waikato Hospital.



BOARD MINUTES OF 27 MARCH 2019

RESOLUTION TO EXCLUDE THE PUBLIC NEW ZEALAND PUBLIC HEALTH AND DISABILITY ACT 2000

THAT:

- (1) The public be excluded from the following part of the proceedings of this meeting, namely:**

ITEM 16: MINUTES – VARIOUS:

- (i) Waikato District Health Board for confirmation: Wednesday 27 February 2019 (Items taken with the public excluded)
- (ii) Waikato District Health Board for confirmation: Wednesday 13 March 2019 (Items taken with the public excluded)
- (iii) Waikato District Health Board for confirmation: Monday 18 March 2019 (Items taken with the public excluded)
- (iv) Audit and Corporate Risk Management Committee to be received: Wednesday 27 February 2019 (All items)
- (v) Midland Regional Governance Group to be received: Friday 1 March 2019

ITEM 17: EXIT OF PRACTICES FROM HAURAKI PRIMARY HEALTH ORGANISATION – PUBLIC EXCLUDED

ITEM 18: FACILITIES AND BUSINESS SERVICE PERFORMANCE MONITORING REPORT – PUBLIC EXCLUDED

ITEM 19: REPLACEMENT OF RADIOLOGY ANGIOGRAPHY EQUIPMENT – PUBLIC EXCLUDED

ITEM 20: OPTIONS FOR CHIEF EXECUTIVE RECRUITMENT – PUBLIC EXCLUDED

- (2) This resolution is made in reliance on Clause 32 of Schedule 3 of the NZ Public Health & Disability Act 2000 in that the public conduct of the whole or the relevant part of the meeting would likely result in the disclosure of information for which good reason for withholding exists under sections 6, 7 or 9 (except section 9(2)(g)(i)) of the Official Information Act 1982.**

- (3) Pursuant to Clause 33 (1) of Schedule 3 of the NZ Public Health & Disability Act 2000 the general subject of each matter to be considered while the public is excluded, and the reason for passing this resolution in relation to each matter, are as follows:**

GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	SECTION OF THE ACT
Item 16 (i-v): Minutes – Public Excluded	Items to be adopted/confirmed/received were taken with the public excluded	As shown on resolution to exclude the public in minutes
Item 17: Exit of Practices from Hauraki	Negotiation will be required	Section 9(2)(j)



	PHO – Public Excluded		
Item 18:	Facilities and Business service report – Public Excluded	Negotiation will be required	Section 9(2)(j)
Item 19:	Radiology Angiography equipment replacement – Public Excluded	Negotiation will be required	Section 9(2)(j)
Item 20:	Chief Executive recruitment – Public Excluded	Negotiation will be required	Section 9(2)(j)

- (4) Pursuant to clause 33(3) of the NZ Public Health & Disability Act 2000 Ms Te Pora Thompson-Evans who is the Chair of the Iwi Maori Council is permitted to remain after the public have been excluded because of her knowledge of the aspirations of Maori in the Waikato that is relevant to all matters taken with the public excluded.
- (5) Pursuant to clause 33(5) of the NZ Public Health & Disability Act 2000 Ms Te Pora Thompson-Evans must not disclose to anyone not present at the meeting while the public is excluded any information she becomes aware of only at the meeting while the public is excluded and she is present.



ACTION LIST

(Relates to Items to be reported to the Board and not implementation of substantive decisions)

Agenda Item	Action Agreed	Name of Executive Director Responsible for Action	Month action to be reported to the Board
12.5	28 November 2018 Future discussion on clinical workforce development	Gil Sewell	TBA
4	23 January 2019 Report on Drinking Water Assessment service – resourcing and accreditation	Tanya Maloney	Matter to be reported to CPHAC
7	23 January 2019 Report on Acute Flow and Emergency Care Review	Ron Dunham Tanya Maloney	TBA
9.2	23 January 2019 Mental Health – analysis of discharge service	Vicki Aitken	TBA
18	23 January 2019 Progress report on review of care for Thames patients	Neville Hablous	August 2019
4	27 January 2019 Draft equity statements	Lorraine Elliott	TBA
15.3	27 February 2019 Future agenda item – update on the activities of the Waikato Regional Plan Leadership Group	Tanya Maloney	TBA
3.4.1	27 March 2019 Discussion on the programme and outcomes for the May joint hui between the Board and IMC		April 2019

Next Board Meeting: 22 May 2019.