## **Maintaining My Account Details**

**Introduction**: Your details can be updated within CWS so you are able to receive appropriate notifications.

- 1. Click on Applications → My Account Details.
- 2. Update your details as required and click the **Update** button to save.

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- OST Draft Std	Maintain My	Account Detai	ls					<u>^</u>	
- 📆 OST Prescriber Admin	View and update my a	ccount details.							
- OST Script Gen	Username :	LentingB							1
- DPatient Search		-							1
CL - Referral Mgmt MH Internal Referral	Title :	Dr							l
			*						1
+-STriage Dashboard -MH		Lenting							l
- Suser App Prototype	First Names :	Ben							l
- Applications	Designation :	Administrator	•						
My Account Details	Phone :	027 532 0488	This must be a mobile phone	number if notification of (	GP Comms is se	to take place thro	ough SMS messagi	ng.	
- DocumentImpMonitor	Fax :	666666							
Event Schedule	Email :	ben.lenting@waika	todhb.health.nz						
	Pager :	161616							
🖶 🐘 Configuration	Clinician Code :	999BL							
NZ Formulary	Update Canc	el							